NABA NUOVA ACCADEMIA DI BELLE ARTI

SUMMER COURSES 2027

Application Form

Applicant's contact details (to be filled out in capital letters and please note that all the fields are mandatory. Incomplete applications will not be taken into account).

STUDENT'S PERSONAL INFORMATION

passport size photo

Family name

First Name

Birth (date day/month/year) _ _ / _ _ / _ _ _ _

Place of birth (city) Country

Fiscal Code (for Italian students only)

Gender ☐ F ☐ M

Citizenship

Permanent address
(street name, zip code, town, country)

Home phone number (country code-area code-number)

Mobile phone number (country code-area code-number)

E-mail

Emergency Contact Person: Last Name First Name

Relationship to the student

Phone number (country code-area code-number)

STUDENT'S EDUCATIONAL BACKGROUND

School / Academy / University Name

Course name/major

Year currently attended

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PROFESSIONAL BACKGROUND AND WORK EXPERIENCE

Company

Position

Years of experience

HOW DID YOU FIND OUT ABOUT NABA SUMMER COURSES?

☐ FRIENDS

☐ SCHOOL (SPECIFY)

☐ EXHIBITION (SPECIFY)

☐ EDUCATIONAL COUNSELLOR (SPECIFY)

☐ INTERNET SEARCH ENGINE

☐ WWW.NABA.IT

☐ WEBSITE (SPECIFY)

☐ OTHER SOURCE (SPECIFY)

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Please select the Course or the combination of courses you would like to apply for:

- You can combine courses of different sessions: e.g. you could combine Interior Design I in the first session with Interior Design II in the second session and Lighting design in the third session. Ask an Advisor about this option!

NOTE: Before making your choice, please make sure you meet the admission requirements of the course/s you intend to apply for.

MILAN COURSES	Session 1 June 29th - July 9th	Session 2 July 13th - July 23rd	Session 3 July 27th - August 6th
FASHION DESIGN 1	☐	☐	☐
PRODUCT DESIGN 1	☐		☐
INTERIOR DESIGN 1	☐		☐
FASHION IMAGE & STYLING 1	☐		☐
FASHION MARKETING & COMMUNICATION	☐		
TREND FORECASTING **NEW!**	☐		
HAND ILLUSTRATION	☐		
CURATORIAL STUDIES & EXHIBITION DESIGN	☐		
DIGITAL ILLUSTRATION AND AI	☐		
GRAPHIC DESIGN	☐		
AI IN THE CREATIVE INDUSTRIES	☐		
ILLUSTRATION FOR ADVERTISING	☐		
VISUAL BRAND **NEW!**		☐	
PRODUCT DESIGN 2		☐	
INTERIOR DESIGN 2		☐	
INTERIOR DESIGN FOR HOTELS		☐	
FASHION DESIGN 2		☐	
FASHION IMAGE & STYLING 2		☐	
FASHION AND AI		☐	
ACCESSORIES DESIGN		☐	
VISUAL MERCHANDISING		☐	
MOTION GRAPHICS		☐	
VISUAL DESIGN		☐	
GAME DEVELOPMENT		☐	
SHORT VIDEO PRODUCTION		☐	
CONCEPT ART		☐	
TEXTILE DESIGN			☐
COSTUME DESIGN **NEW!**			☐
3D CHARACTER DESIGN			☐
LIGHTING DESIGN			☐

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ROME COURSES	Session 1 June 28th - July 9th	Session 2 July 13th - July 23rd	Session 3 July 27th - August 6th
FILM DOCUMENTARY	□		
TRAVEL PHOTOGRAPHY	□		
COSTUME DESIGN FOR CINEMA	□		
SKETCHING AROUND IN ROME	□		
PRODUCT DESIGN		□	
URBAN TYPOGRAPHY AND DIGITAL APPLICATION		□	

Please select the Two Cities, One Vision course you would like to apply for:

■ Please note that Two Cities, One Vision courses start in Rome.

NOTE: before making your choice please make sure you meet the admission requirements of the course/s you intend to apply for.

TWO CITIES, ONE VISION	UNIQUE SESSION July 5th - July 16th
FASHION DESIGN: FROM HAUTE COUTURE TO PRET-A-PORTER	□

Please choose the course you wish to apply for, designed for students aged 15 to 17 (Milan campus):

NOTE: before making your choice please make sure you meet the admission requirements of the course/s you intend to apply for.

COURSES FOR STUDENTS AGED 15-17 (MILAN CAMPUS)	Session 1 June 29th - July 9th
DESIGN HUB FOR YOUNG CREATIVES	□
FASHION DESIGN HUB FOR YOUNG CREATIVES	□

Please select the Joint Summer Course you would like to apply for:

■ Please note that the Joint Summer Course is available for 18+ students only.

NOTE: before making your choice please make sure you meet the admission requirements of the course/s you intend to apply for.

JOINT Summer Course	UNIQUE SESSION June 28th – July 15th at CSM - UAL July 19th – July 30th at NABA Milan campus
NABA – UAL: FASHION DESIGN	□

NABA NUOVA ACCADEMIA DI BELLE ARTI

TUITION FEES

□ 2.200 EUR tuition fee for a 2-week session (45 hours over 9 days for regular courses, 50 hours over 10 days for Two cities, one vision programs)

□ 3.600 EUR tuition fee for a 4-week session (90 hours over 18 days for regular courses, 100 hours over 20 days for Two cities, one vision programs)

□ 4.600 EUR tuition fee for a 6-week session (135 hours over 27 days for regular courses, 150 hours over 30 days for Two cities, one vision programs)

I have read all the information above and I agree to “NABA Summer Courses - Booking Terms and Conditions” and to “NABA Summer Courses - Academic Regulations” indicated in this application form from page 3 to page 6. By submitting this form I hereby accept the booking terms and conditions as well as the academic regulations and understand that they shall take effect on receipt of the booking form by NABA. I hereby declare that I am responsible for choosing a course that is suitable to my educational background/training/work experience.

□ I hereby authorize NABA to use any pictures or videos that will be taken by NABA authorized staff during the summer courses for educational purposes and to promote NABA Summer School on dedicated websites and academic advertising material.

The booking will be confirmed by the Summer Courses Office per email.

Date (day/month/year) _____/_____/_____ Signature (legible) _____

NABA NUOVA ACCADEMIA DI BELLE ARTI

NABA SUMMER COURSES 2027 BOOKING TERMS AND CONDITIONS

SUMMER COURSES 2027 DATES

MILAN AND ROME

- Session 1: from June 29th to July 9th
- Session 2: from July 13th to July 23rd
- Session 3: from July 27th to August 6th

TWO CITIES, ONE VISION

- From July 5th to July 16th

SUMMER COURSES FOR STUDENTS AGED 15-17

- Session 1: from June 29th to July 9th

JOINT SUMMER COURSE NABA – UAL: Fashion design

- At CSM - UAL: from June 28th to July 15th
- At NABA Milan campus: from July 19th to July 30th

APPLICATION DEADLINES

Applications to NABA Summer Courses 2027 must be sent to NABA Summer Courses Office via email at **summer@naba.it** and must be sent within and not later than three weeks prior to the course session beginning.
For the Joint Summer Course NABA - UAL: Fashion Design, the application deadline is May 10th 2027.

ADMISSION REQUIREMENTS

All classes are held in English. A fluent understanding of the English language is required. NABA can accept bookings from students from 18 years of age. In case of applicants who are 16 but show a strong motivation to NABA Introduction level or Experience level courses, NABA will take their applications into account, on condition that a written declaration of responsibility is sent by their parents or legal guardians. For the two courses named *"Design / Fashion Design for Young Creatives,"* NABA accepts only students aged 15 to 17. For the *Joint Summer Course NABA – UAL: Fashion Design*, applicants must be at least 18 years old.
Please carefully read the course descriptions before applying to a course. NABA will not take any responsibility for the students' choice of a course level that is not suitable to their background and skills. We strongly suggest students to bring their personal equipment, as indicated prior to the course beginning.

APPLICATION PROCESS

You can choose between:
Online application: visit the website www.naba.it and follow the steps to book and pay online
Standard application: download the application form from the website www.naba.it, carefully fill it out and send it via email to NABA Summer Courses Office at summer@naba.it
You will be contacted via email to finalize your booking.
For further information on the application procedure please consult www.naba.it or contact us at summer@naba.it.

TUITION FEES

- 2.200 EUR tuition fee for a 2-week session (45 hours over 9 days for regular courses, 50 hours over 10 days for dual city programs)
- 3.600 EUR tuition fee for a 4-week session (90 hours over 18 days for regular courses, 100 hours over 20 days for dual city programs)
- 4.600 EUR tuition fee for a 6-week session (135 hours over 27 days for regular courses, 150 hours over 30 days for dual city programs)

The fees include: class work, lectures and guided visits included in the program.
The fees do not include: travel expenses, accommodation, local transportation and meals.
Total fees are due by the start date of the course and under no circumstances students who have not finalized the payment will be admitted into class.
Please note that NABA Summer Courses 2027 have a limited number of places that will be therefore assigned on a first come – first accepted basis.

METHODS OF PAYMENT

- **Online Payment**

Go to **www.naba.it**
You will then have to fill out an online booking form on a secure server and follow the online payment procedure through which you will be guided step by step.
Once you have completed your booking you will be able to print your application.
Please make sure you sign it and send it to NABA Summer Courses Office via email to
summer@naba.it to finalize your enrolment.
You will receive an email confirming your enrolment only when you have sent all the enrolment documents.
Booking cannot be confirmed until full payment has been received. Before making your travel arrangements please make sure that your booking has been processed and that the course is running.

- **Bank Transfer Payment**

Please specify the cause of the payment by writing the participant's name and course title on the bank transfer statement (i.e."John Smith - Summer School 2027 Product design I+ Product Design II").
A copy of the bank transfer receipt needs to be sent to the NABA Summer Course Office as a scanned document at **summer@naba.it.**
If you pay by bank transfer, you will only be registered once your application form and a receipt from your bank confirming

the transfer has been received by NABA Summer Courses Office.

Bank details

Account holder: Nuova Accademia s.r.l., Via C. Darwin 20, 20143 Milano, Italy
 Bank name and agency: Intesa San Paolo - Via Marconi ang. Piazza Diaz – Milano
 International bank details: BIC/SWIFT CODE: BCITITMM IBAN: IT86 A030 6901 6291 0000 0076 088
 REFERENCE: Student's name and surname

Please note that all bank charges are your responsibility along with any charges related to the transfer of these funds (conditions "OUR" on payment order).
In case any bank expenses are charged to Nuova Accademia s.r.l., you will be asked to pay the missing amount cash upon arrival and booking cannot be confirmed until full payment has been received.

■ **By Flywire**

Naba has partnered with Flywire in order to streamline the process of international payments. Flywire allows you to pay securely from any country and any bank, generally in your home currency.
By making your payment with Flywire you can
- Track your payments from start to finish
- Save on bank fees and exchange rates
- Contact their multilingual customer support team with any questions, day or night

To get started, visit naba.Flywire.com to begin the payment process.
Please notice that all bank, credit card and third party charges have to be covered by the student.
All fees are VAT free according to the law D.P.R. 26/10/1972 nr. 633.

HOUSING

NABA helps international students find accommodation. Students can choose among a number of single and shared room in apartments nearby the Campus.
NABA has also special deals with hostels, residence and hotels. For further information, please contact Housing Office via email at short@milanhousing.it or via phone at +39 02 36517943.

VISA

Please check with the closest Italian Embassy/Consulate in your country of origin if you need to request a visa to enter Italy. If you need one, NABA will provide an admission certificate (upon complete payment of tuition fee) in order for you to obtain a visa from your local Italian Consulate/Embassy. Please note that the visa application and issuing process may take over a month, so consider applying for visa well in advance. Students who need visa have to pre-enroll first through the **UniversItaly** platform at https://www.universitaly.it/. Once the pre-enrolment application receives a positive feedback from the Italian Consulate/Embassy students can apply for the visa.
Please note that applying for a visa in time is your responsibility. In case a student is denied his/her VISA, a reimbursement of the full tuition fee (minus 150 EUR administrative fee) will only be possible if the student sends a proof of the VISA rejection (official letter/email sent by the Embassy/Consulate denying the visa). Proof of VISA rejection shall be sent to **summer@naba.it**.

CREDITS

NABA will award ECTS credits for its Summer Courses, so it will be easier for students to transfer their credits to other Universities and Academies that use or acknowledge the ECTS system. Upon successful completion of each 2-week summer course (45 hours of classes), NABA will issue 3 ECTS credits that can be transferred at the option of each student's home university. Interested students should require NABA ECTS course syllabus to NABA Summer Courses Office at **summer@naba.it** and submit it to their home universities in order to verify the possibility of having the ECTS credits issued by NABA for the summer courses recognized in their study curriculum.
In order to obtain the ECTS credits students must be over 18, shall have completed the High School studies and be enrolled in a university study path, meet the admission requirements of the course and achieve the course learning outcomes and objectives.

INFORMATION MATERIAL

NABA websites and communication materials describe the summer courses run by NABA.
Every care has been taken to ensure accuracy, however changes might have been introduced after publication, as it is the policy of NABA to constantly monitor its course offerings as well as the performance and content of individual courses.
Whilst every attempt will be made to provide the courses and the service described, NABA reserves the right to make changes as appropriate for reasons of operational efficiency or due to circumstantial.

INFORMATION AND REGISTRATION CENTER

NABA Summer Courses Office
Email: **summer@naba.it**
Tel: **+39 02 97372106**

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NABA SUMMER COURSES ACADEMIC REGULATIONS A.Y. 2026/2027

Art. 1) Each course has a definite start and end date, fixed at time of registration. Within those start and end dates students have to complete their attendance.

Art. 2) Course attendance is compulsory and cannot be suspended for any reason.

Art. 3) Non-attendance of a class or classes due to illness or for personal or professional reasons does not provide the right to refunds, extra tuition or a transfer. However, in such an event, NABA will take into account all the circumstances and take such action that NABA considers to be fair and reasonable.

Art. 4) Students' attendance is taken every morning and every afternoon through the online register. On-line registers will automatically close 30 minutes after the lesson has started and students arriving after that time will automatically considered absent for that portion of the day.

Art. 5) Students shall attend at least 80% of a course to be entitled to the final attendance certificate.

Art. 6) Changing course: students have to attend and conclude the course for which they registered. Changing course can only be permitted on an exceptional basis for justified reasons and based on the availability of places. Course changes have to be authorized by Short Programs Office and can be allowed only until the second lesson day (request shall be made no later than 1 pm of the second lesson day).

Art. 7) Class postponement/re-scheduling by NABA: if a class is postponed for reasons for which we are responsible, including staff illness, we will make every reasonable effort to reschedule the class.

Art. 8) NABA reserves the right to:
- amend or cancel courses, change course location or substitute lecturers and tutors.
- make any changes that in our absolute discretion we consider necessary or appropriate for reasons of operational efficiency or due to any other circumstances that are beyond our control. If we cancel a course then we shall endeavour to give as much notice as possible.

In case a professor that had previously been appointed by NABA resigns from one week before the beginning of the course up to the first lesson day for serious health reasons of for reasons beyond our control, NABA will offer to all the enrolled students the possibility to transfer to another summer course among those offered in the same period or to be reimbursed the entire course tuition. NABA will not be liable for any other consequential loss that might be incurred by the students that do not accept to transfer to another course.

Art. 9) Students' Complaints: students that would like to express any complaints related to the course didactics or organization need to address them to the Short Programs Office without delay so as to allow any possible action to find a solution. In case students feel their complaints have not been addressed properly, they shall send an official letter of complaint addressed to NABA Short Programs Office within 2 weeks starting from the last day of the course they attended. Letters sent after that deadline will not be taken into consideration.

Art. 10) All communications between the Short Programs Office and the summer students will take place directly in the classrooms during lesson time or per email. Students are therefore kindly required to check their email accounts on a daily basis and to inform the Short Programs Office of any change of email address or in case they have troubles in receiving emails.

Art. 11) Some items for project development might be provided by NABA (as specified by each professor in the course description). Any other supply (ex. drawing material, digital camera, laptop…as described per each course) will have to be owned and brought/purchased by the students.

Art. 12) Students shall not leave any personal belongings unattended on NABA campus. NABA cannot be held responsible for any thefts or damage that might be caused to students' personal belongings.

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GENERAL CONDITIONS

1. In accordance with the article 52, 1st paragraph of the Consumer Code: for signed contracts, contractual proposals of registration at distance, and for any contract negotiated outside the site of "Nuova Accademia" (NABA), it is recognised to the student the right to withdraw from the contract without the risk of incurring in any extra expenditure and without the payment of any penalty, within fourteen working days from the conclusion of the contract (upon receiving the contract/enrolment form).

The student willing to withdraw shall send a written notification by registered mail containing name and surname, the address of the student, date and place, student's signature; it will be considered termination date, the date when the registered mail will be received. The written notification shall be addressed to: Nuova Accademia Srl – Via C. Darwin 20, 20143 Milano (MI).

2. If a student withdraws from the contract lawfully, he/ she has the right to get a refund of all the payments made order to NABA, except for the application fee.

3. NABA will activate courses only if a minimum of participants will enrol. If a minimum of participants will not be achieved, the course will not take place. NABA will promptly communicate to the student if a course will be run or not. NABA will inform students at least 21 days prior the beginning of the course whether it will not be run. In such event, NABA will refund the students in the shortest possible term. NABA is exempted by any extra costs incurred by students (i.e. travel, food, accommodation…) for the enrolment and admission process.

4. NABA reserves the right (up to 30 days before the beginning of the programme) to:

- Cancel a course
- Change a course
- Change location of classes.

If a student withdraws up to:

- 90 days before the beginning of the programme, has the right to get the full refund of the tuition fee minus €150 as administration fee
- 30 days before the beginning of the programme, has the right to get the 50% refund of the tuition fee minus €150 as administration fee.

5. Enrolment to a course, together with the payment of the required enrolment fee, creates a binding agreement to follow the course and to pay the full fees. NABA reserves the right (excepting what's stated on paragraphs 1-2-3) to dismiss or expel a student at any time for non-payment of fees or any other due amount, failure to meet the ongoing attendance requirement, late commencement of study and/or withdrawal from courses commenced under any circumstances (personal reason, health problem, family related problem…). No refunds will be granted to the student (including any prepaid fees or deposits) dismissed under this paragraph.

6. (Only for Semester Abroad Integrated) NABA reserves the right to use its discretion to determine number of courses and type of courses yearly set up for each programme. NABA guarantees to enroled students the minimum courses required to obtain the diploma as defined by MIUR (Ministry of Education, University and Research) or any other present normative.

7. (Only for Semester Abroad Integrated) Subjects may change for academic purposes or for Ministerial reasons related to the AFAM reform system (AFAM is the system of "Alta Formazione Artistica e Musicale", including all public and private Fine Arts and Music Academies recognised by the Ministry itself).

8. Classes will take place according to what is foreseen in the yearly academic calendar.

9. NABA guarantees to students access to educational areas for all the duration of classes as foreseen for the academic year, and for the number of hours necessary to complete the programme. Further access to didactic structures is subject to didactic scheduling needs and logistic availability.

10. NABA shall not be liable for any failure or delay in the performance, in whole or part, of any of our obligations arising from or attributable to acts, events, omissions or accidents beyond or reasonable control including, but not limited, to strikes, lockouts or other industrial disputes (involving our workforce or the workforce of any other party), act of god, war, riot, civil commotion, malicious damage, compliance with any law or governmental order, rule, regulations or direction, accident breakdown of plant or machinery, fire, flood, storm, pandemics, epidemics or other outbreaks of disease or infection in the public supply of electricity, heating, lighting, air conditioning or telecommunications equipment.

11. Each and every Intellectual Property Rights that will result from the creative and inventive activities related to the projects that will be carried out by individual students or groups of students, within an educational project, under the guidance of NABA 's teachers and / or directors, and any and all materials created, designed and carried out by students during the academic activity (i.e. essays, researches, sketches/drawings, models, presentations) will be exclusive property and ownership of NABA and will be for free and out righted remised to NABA. NABA will hold each and every right for taking advantage of the material and use it for economic purposes. Moreover, NABA will also have the right to use the material for any and all purposes such advertisements, promotion, internal policy, information, didactic research, educational projects etc… (These are not exhaustive examples). Consequently, NABA will hold each and every right to register the Intellectual Property Rights and copyrights in national, European and international registers, without prejudice to the student right to be recognised as author.

12. Enrolment fee and tuition fee do not include photocopies, lecture notes, colour printings, materials to be used for all project workshops, computer rendering of the final thesis as well as participation in competitions and exhibitions.

13. Students are expected to conduct themselves at all times in a manner which demonstrates respect for NABA and its staff, fellow students / delegates and property. Breaches of the Student Code of Conduct can amount to gross misconduct, which may lead to expulsion from study (without refund) and refund for damage property.

14. NABA reserves the right to seek compensation for any damages incurred by the student to the premises and equipment. The student is required to use them correctly and to respect the cleanliness of the premises and areas of common use.

15. It is forbidden to bring dogs and other animals on NABA campus.

16. NABA is not responsible under any condition for any object lost or property left unattended in the Academy structures.

17. Any controversy falls within the competence of the Milan legal court.

Milan (day/month/year) _____/_____/_____ Signature (legible) _____

Please refer to art.13 of the Italian legislative decree 196/2003 for the personal data processing, in accordance with the terms of the current legislation. The applicant can contact Nuova Accademia Srl concerning the data processing procedures email - privacy@naba.it
I hereby declare that I read , in addition to the information about the course chosen by the student, articles 1) and 2) referring to information and instructions about the right of withdrawal , the effects of withdrawal and the procedures to exercise such right.
Following art. 1341 e 1342 c.c. I declare to have read and approved articles: 3) Non activation of the course 4) Cancellation and/or changement of the Course and its location 5) Obligation to pay fees, contribution to didactics, tuition fee 6) NABA's right to use its discretion to determine number of courses 10) NABA's exoneration from liability 11) NABA intellectual property rights 12) Costs excluded from the fees, rates and contributions 16) NABA's exoneration from liability in case of loss and misplacement of student's personal effects 17)Milan legal court

Milan (day/month/year) _____/_____/_____ Signature (legible) _____

NABA Administrative Office Signature (Acceptance of Application Form)

_____

NABA NUOVA ACCADEMIA DI BELLE ARTI

PRIVACY INFORMATION

Information pursuant to Art. 13 of EU Regulation 679/16 (GDPR)

1) Why you are receiving this communication
Nuova Accademia S.r.l., as Data Controller, wishes to inform you about the type of data we collect and the methods we use to do this, in order to guarantee respect for your fundamental rights and freedoms, with particular reference to the confidentiality and security with which the data are processed.

2) What personal data we collect
Nuova Accademia S.r.l. collects and stores your personal data at the time of application:

- identifying data such as given name, surname, residential address, e-mail address, studies completed, citizenship,
- gender, place and date of birth, telephone number, copy of identity card/passport;
- your banking data and/or those belonging to the person making the payment of the application fee (if applicable);
- any medical certifications proving disability;
- academic career / curriculum vitae;
- student's images.

The data are collected at the time of registration by submitting the application form or through the institutional website.

3.1) For what purposes we use your personal data
Nuova Accademia S.r.l. uses your data for the following purposes:

- to fulfil pre-contractual and contractual obligations, in order to verify the requirements for admission to the course you selected, as well as related services;
- to handle money collections and payments;
- to handle any communication with Nuova Accademia S.r.l. concerning the result of the verification of the admission requirements;
- to provide all the information necessary for the issue of a visa (if applicable) and for the enrolment procedure;
- to provide support services to disabled students or to students with certified learning difficulties;
- to aggregate and analyse the information collected to improve our range of educational courses;
- to comply with requests and instructions from the MIUR – Italian Ministry of Education, University and Research;
- to exercise the rights of the Data Controller.

3.2) Subject to your express consent:
Nuova Accademia S.r.l. asks for your consent in order to:

- use your photographs and/or films for educational, institutional or promotional purposes, on Nuova Accademia S.r.l. websites and social networks (e.g. Facebook, Youtube, etc.);
- inform parents or guardians about admission results and enrolment procedures;
- transmit your personal data to Nuova Accademia S.r.l. partner companies offering housing services;
- send you communications and/or promotional offers about Campus initiatives, our scholarships, courses and events that may be of interest to you.

Nuova Accademia S.r.l. is part of the Galileo Global Education Italia Group. Upon your explicit consent, the data may be transferred to other Institutes of the Galileo Global Education Italia Group to promote courses based on the aptitudes and interests of each student or to enrich their studies.
The data may also be collected by the Galileo Global Education Italia Group in aggregate form to perform statistical analyses.

4) How long we retain your personal data
For the purposes referred to in point 3.1 we retain your personal data for the whole duration of the time you spend on Campus and even beyond the 10-year period of limitation from the termination of the relationship to comply with legal obligations and for purposes of judicial protection.
Students' files are kept on paper or IT support for a period of 50 years, in order to respond to any requests from former students in relation to academic career, course credits or diplomas. Where a deadline is set, the data will be destroyed or made anonymous after the deadline has expired.
For the purposes referred to in point 3.2, we keep your data until consent is revoked and we guarantee the exercise of the rights of the data subject as referred to in point 9.

5) The security of your personal data
Your data will be processed using equipment that guarantees their confidentiality, integrity and availability. The processing is carried out on paper and through computerised and/or automated systems and will include all of the operations or sets of operations envisaged in Art. 4 of the GDPR which are necessary for the data processing, including communication with the subjects assigned to the processing itself. The data will not be disseminated; however, they will or may be communicated to public or private entities or individuals who operate within the context of the purposes described above.

6) Who can access your personal data
Only authorised persons can access your data in the context of the tasks assigned by Nuova Accademia S.r.l.
Personal data will not be disseminated in any way; in addition, they may be communicated and processed by third parties duly appointed as Data Processors, such as external collaborators and companies that provide specific technical services.
Your data may also be accessed by authorised persons employed by Galileo Global Education Italia, as well as employees of Istituto Marangoni S.r.l. and Domus Academy, belonging to the same Group Galileo Global Education Italia. Personal data may also be accessible or may be disclosed to those whose right to access your personal data is recognised by the provisions of law or secondary or European Union regulatory provisions.

7) Where we store your personal data
Your personal data will be managed and stored on servers located within the European Union and belonging to the Data Controller and/or third-party companies appointed and duly identified as Data Processors. Your data will not be transferred outside the European Union.

8) Is it mandatory to consent to the provision of your data?
The disclosure of your data referred to in point 3.1 is necessary to conclude and execute the contract. For the purposes

referred to in point 3.2 it is optional. If you do not consent, you can still proceed with your enrolment/registration application.

9) What are your rights in relation to the GDPR?
In accordance with the provisions of the GDPR, Nuova Accademia S.r.l. guarantees you the following rights:

- to obtain confirmation of whether or not your personal data are being processed and, if so, obtain access to such data (Article 15, Right of access);
- to obtain the rectification, without undue delay, of inaccurate personal data concerning you (Article 16, Right to rectification);
- to obtain the erasure of personal data concerning you without undue delay. Nuova Accademia S.r.l. is obliged to erase personal data without undue delay, provided certain conditions apply (Article 17, Right to be forgotten);
- to obtain the restriction of processing in certain cases (Article 18, Right to restriction of processing);
- to receive, in a structured format, in common use and readable by an automatic device, the personal data that you have provided to us and where applicable to transmit them to another Data Controller (Article 20, Right to data portability);
- to object at any time, for reasons connected with your particular situation, to the processing of personal data concerning you (Article 21, Right to object);
- to receive, without undue delay, communication of any personal data breach suffered by Nuova Accademia S.r.l. (Article 34);
- to withdraw your expressed consent at any time (Article 7, Conditions for consent).

10) If you have any questions please refer to the contact details provided by the Data Controller.
If you believe that we have not complied with your rights regarding the protection of personal data, you can contact the Italian Data Protection Authority. Alternatively, if you live in another country, you can contact your local Data Protection Authority.

11) Data Controller
The Data Controller is Nuova Accademia S.r.l. Via C. Darwin 20 – 20143 Milano E-mail: privacy@naba-da.com
The Data Protection Officer is Frareg S.r.l. – Viale Jenner 38 – 20159 Milano MI E-mail: dpo@frareg.com – Tel.: +390269010030

12) Update to this Information Notice
This Information Notice may be subject to change. Any substantial changes will be communicated to you via e-mail or through our student personal area.

□ I declare that I have read the Information Notice in relation to Art. 13 of the GDPR 679/16 and consent to the processing of my data.

I agree to the processing of my personal data for the specific purposes of point 3.2 as I indicate by ticking the boxes below:

□ I agree to the use of my photographs and/or videos for educational, institutional or promotional purposes, on Nuova Accademia S.r.l. websites and social networks (e.g. Facebook, Youtube, etc.);

□ I agree to informing my parents or guardians about admission results and enrolment;

□ I agree to the transmission of my personal data to Nuova Accademia S.r.l. partner companies offering housing services;

□ I agree to receive information from Nuova Accademia S.r.l. or from other schools of Galileo Global Education Italia about Campus initiatives, scholarships, courses and events that may be of interest to me.

Date (day/month/year) _____/_____/_____ Signature (legible) _____