

# NABA

NUOVA ACCADEMIA  
DI BELLE ARTI

**Line Manager  
Approval Form**  
A.Y. 2026/27

**PhD in Artistic  
Practice**

**Doctoral School**  
MILAN CAMPUS  
A.Y. 2026/27

# Line manager approval form

## *PhD in Artistic Practice – Annex D*

All the fields are mandatory. Incomplete applications will not be considered.

### SECTION I: PERSONAL INFORMATION

#### CANDIDATE INFORMATION

Last name of Candidate

First name of Candidate

NABA email address

Department / Area

Current Role / Position at NABA

Title of the PhD Research Proposal

#### LINE MANAGER INFORMATION

Last name of Line Manager

First name of Line Manager

Role / Position

NABA Email Address

Department / Area

### SECTION II: LINE MANAGER APPROVAL

#### PROJECT ACKNOWLEDGEMENT

I confirm that I have reviewed the aforementioned candidate's PhD research proposal.

☐ Yes ☐ No

I confirm that I have discussed with the candidate how the PhD project may be integrated into their NABA working activities.

☐ Yes ☐ No

#### WORKLOAD AND FEASIBILITY ASSESSMENT

Based on the information provided, do you consider the candidate's participation in the PhD programme compatible with their current role and responsibilities at NABA?

☐ Yes ☐ No

Please briefly describe any recommendations or organisational considerations related to the candidate's participation.

Please specify any relevant considerations regarding workload, activities, work planning, availability, if any

**TIME ALLOCATION / WORKING HOURS**

I acknowledge that the PhD project is expected to be carried out within the candidate's allocated working hours at NABA, according to the conditions defined by the institution (summarised below)

☐ Yes ☐ No

*Please specify any relevant considerations regarding workload, activities, work planning, availability, if any*

*Working hours allocation:*

25% usual non-project related job activity;

55% usual work activity that is also related to the PhD;

20% work activity exclusively related to the PhD program (such as writing, seminars attendance and courses etc).

**Average time of completion: 5,3 years**

The schedule above is intended to reflect the average weekly working commitment. Any period of leave from work longer than five consecutive days and dedicated exclusively to PhD-related activity must not interfere with the duties of the position. Such leave must be communicated at least one month in advance and agreed with the relevant line manager.

Students are responsible for organising their own time and schedule to ensure that both activities, work and study, are pursued effectively.

**LINE MANAGER DECLARATION**

I confirm that I have reviewed the whole candidate's application materials and that I have assessed the compatibility of the candidate's participation with their current academic/professional responsibilities at NABA.

I understand that this approval does not constitute final admission to the PhD programme, but represents the Line Manager's acknowledgement and approval for the candidate to proceed with the application process.

☐ I confirm and approve the above declaration.

Date of Approval

Line Manager Signature

**SECTION III****APPLICANT DECLARATION**

I hereby declare that I have discussed and submitted the entirety of my proposed research project to my line manager, and that it corresponds in all respects to the application I have submitted for admission to the PhD programme.

Should I be admitted to the programme, I undertake to notify my line manager promptly and in full of any changes or amendments to the project that may subsequently become necessary.

☐ I confirm and approve the above declaration.

Date of Approval

Applicant Signature