



APPLICATION FORM

MASTER OF ARTS DEGREE PROGRAMS ACADEMIC MASTER PROGRAMS

ACADEMIC YEAR 2018/2019

Print-out each page of this form. Please print clearly or type your answers to all questions in capital letters, and return this form to the International Admissions Office. ALL ITEMS ARE COMPULSORY.

Mail completed application form to:

NABA Nuova Accademia di Belle Arti Milano

C.A. International Admissions Office

Via C. Darwin, 20 - 20143 Milano - Italy

Or email to: admissions@naba.it

THE UNDERSIGNED

First name
Surname
Date of birth
Place of birth (City)
Country
Nationality
Gender F() M ()
Permanent address
Town
ZIP code
Country
Home phone number (including country and area code)
Mobile phone number (including country and any other code)
Skype Account (if available)
Email address 1
Email address 2
Address for correspondence
Town
Zip code
Country

COLLEGES, UNIVERSITIES ATTENDED

School name
Location
Date entered
Date departed
Graduation date
Graduation grade
Thesis or dissertation title on previous degree
Degree/qualification (BA, BS, BFA, BE, etc...)

SECONDARY SCHOOL DIPLOMA

High school name
Location
Date entered
Date departed
Educational System to which secondary school diploma belongs to (ex. IGCSE, IB, ABITUR,...) <i>In case the diploma does not have a specific name, please specify the country where the diploma was issued</i>

LANGUAGES

ENGLISH LANGUAGE CERTIFICATE (Please enclose copy of the certificate showing your English language ability)	
English language test (name)	
Score / grade (if known)	Date of test
ITALIAN LANGUAGE CERTIFICATE (Please enclose copy of the certificate showing your Italian language ability)	
Italian language test (name)	
Score / grade (if known)	Date of test

OTHER INFORMATION

How did you hear about NABA?
Brochure
Web site*
Press*
Alumni*
Exhibition / Fair*
A NABA representative*
School*
Other (please state)
*Please give the name
Have you already applied to NABA?
YES <input type="checkbox"/> NO <input type="checkbox"/>
If yes, please state year

REQUIRES

To be admitted for the 2018/2019 academic year to one of the following 2-year Master of Arts Degree programs:

PROGRAM	LANGUAGE OF INSTRUCTION		INTAKE	
<input type="checkbox"/> DESIGN - Specialization in Interior Design	<input type="checkbox"/> Italian	<input type="checkbox"/> English	<input type="checkbox"/> Sept. 25 2018	<input type="checkbox"/> Feb. 22 2019
<input type="checkbox"/> DESIGN - Specialization in Product Design	<input type="checkbox"/> Italian	<input type="checkbox"/> English	<input type="checkbox"/> Sept. 25 2018	<input type="checkbox"/> Feb. 22 2019
<input type="checkbox"/> FASHION AND TEXTILE DESIGN	<input type="checkbox"/> Italian	<input type="checkbox"/> English	<input type="checkbox"/> Sept. 25 2018	<input type="checkbox"/> Feb. 22 2019
<input type="checkbox"/> COMMUNICATION DESIGN	<input type="checkbox"/> Italian	<input type="checkbox"/> English	<input type="checkbox"/> Sept. 25 2018	<input type="checkbox"/> Feb. 22 2019
<input type="checkbox"/> VISUAL ARTS AND CURATORIAL STUDIES	<input type="checkbox"/> Italian	<input type="checkbox"/> English	<input type="checkbox"/> Sept. 25 2018	<input type="checkbox"/> Feb. 22 2019

To be admitted for the 2018/2019 academic year to one of the following 1-year Academic Master programs:

<input type="checkbox"/> CONTEMPORARY ART MARKETS	<input type="checkbox"/> Italian	<input type="checkbox"/> English	<input type="checkbox"/> Sept. 25 2018	n/a
<input type="checkbox"/> PHOTOGRAPHY AND VISUAL DESIGN	<input type="checkbox"/> Italian	<input type="checkbox"/> English	<input type="checkbox"/> Sept. 25 2018	n/a
<input type="checkbox"/> CREATIVE ADVERTISING	n/a	English	<input type="checkbox"/> Sept. 25 2018	n/a

The February intake will be delivered in an intensive format, meaning that the first academic year will run from February to July instead of October to July.

ATTACHES

To the present application form the following documents:

Curriculum vitae/resume	<input type="checkbox"/>
Artistic and professional portfolio of projects (not mandatory for Contemporary Art Markets)	<input type="checkbox"/>
Application tasks ONLY for Master in Creative Advertising (see guidelines in section G of the general information)	<input type="checkbox"/>
Motivation letter	<input type="checkbox"/>
Academic transcript/Marksheet of previous studies, translated into English/Italian, listing subjects and exams, with corresponding number of hours/credits	<input type="checkbox"/>
Copy of Bachelor Degree/Academic diploma translated into English/Italian	<input type="checkbox"/>
Documentation regarding further courses or seminars attended (if available)	<input type="checkbox"/>
Certificate attesting the knowledge of either Italian or English Language (according to the chosen program). Italian language requirement: intermediate level B1 according to the CEFR. English language requirement: IELTS 5.0 or equivalent (see section F)	<input type="checkbox"/>
Copy of passport	<input type="checkbox"/>
Payment receipt of 100 euro application fee	<input type="checkbox"/>

DECLARES

To have fully read, understood and accepted the admission regulation and conditions specified in the attached "General information" and "General conditions" sheets.

I certify that this application form is accurate and complete to the best of my knowledge.

Date _____

Student's signature _____

INFORMATION IN ACCORDANCE WITH THE ITALIAN PERSONAL DATA PROTECTION ACT: LEGISLATIVE DECREE 196/03

Under the Legislative Decree 196/03, we hereby inform you that the owner of the personal data processing is Nuova Accademia srl. The processing of personal data will be based on the principles of correctness, lawfulness and transparency. The personal data provided will also be registered and electronically stored by Nuova Accademia srl.

Nuova Accademia srl adopts appropriate security, logical and physical procedures to ensure adequate data protection. Furthermore, the data may be communicated by means and procedures strictly necessary to fulfil the obligations related to the Academy's activity and in particular to:

- Fulfil the contractual and legal obligations towards the person concerned.

- Carry out the necessary formalities to undertake and to continue a relationship with the Academy.
- Handle the collection and payments arising from the contracts.
- Allow third parties to carry out technical and organizational tasks.

The personal data will be stored for the necessary time to complete the academic career. You have the right to know the origin and the use of your personal data in our possession. You also have the right to update, integrate, or cancel your data or you can have your data blocked or deny their processing; in this respect, you may contact Nuova Accademia srl in charge of processing your personal data: privacy@naba.it. You have the right to file a complaint to one of the Data Controller Authorities.

Date _____

Student's signature _____



GENERAL INFORMATION

A. Audience

General entry requirements include:

- At least 15 years of previous education
- Holding a first level academic degree (Bachelor degree or academic diploma) in fields related to the selected study program
- Certificate of English/Italian language (CEFR complete B1 on entry)

The evaluation of an application is based on the positive assessment of both the Program Leader and Admission Committee who will evaluate whether the degree and the technical skills correspond to requirements, and will identify possible educational credits or debts.

Master programs are open also to students with not related degrees or diplomas, if the applicant is motivated by a research interest towards the programs' topics.

Participants not holding a first level Bachelor degree/academic diploma will not earn the educational credits, but will receive a certificate of attendance (not recognized by MIUR, Italian Ministry of Education University Research) on successfully completing the program.

B. Admission process

Within 7 days from the application submission, NABA Admissions Office will inform the candidates about the acceptance and, in case of positive feedback, will send the Admission Letter and Enrolment Form to the students. The admission will stay conditional until the declaration of value and the required language certificate are submitted to the school.

C. Deadlines

Applications can be sent by post or e-mail within **August 24th, 2018 for the September 2018 intake.**

Applications can be sent by post or e-mail within **January 21st 2019 for the February 2019 intake.**

Please notice that each course has a limited number of places and enrolments will be closed when reaching the above mentioned limit. When admission is confirmed, students are required to secure their place by returning the **Enrolment Form** and the receipt of **payment of the pre-enrolment fee** within 30 days from the Admission Letter's date.

D. Application for a Study Visa to Italy (for Non European students only)

Upon receiving the enrolment form filled in and signed and the pre-enrolment fee payment, NABA will provide students with all necessary assistance in order to apply for the student visa.

To obtain the visa, NON European students shall submit a specific pre-enrolment form (called Modello A bis) to the Italian Embassy/Consulate in their country of origin.

The deadline to apply for pre-enrolment is usually scheduled by the end of June of each year, but may vary according to the guidelines yearly provided by the Italian Ministry of Education: students are invited to enquire directly the Italian Embassy/Consulate in the country of origin.

It is essential not to miss this deadline or the study visa for enrolment to Italian Universities/Academies might be refused.

E. Italian Ministry of Education, University and Research: Entry Requirements

Students holding a non-Italian Bachelor Degree shall contact the Italian Embassy or Consulate in the country where the degree was issued in order to ask for the so called "perfezionamento documenti", consisting in:

- a. Legalization and translation into Italian - made by a certified translator - of the student's Bachelor Degree.
- b. Legalization and translation into Italian - made by a certified translator - of the student's Academic Transcripts.
- c. "Dichiarazione di valore in loco" (Declaration of Value) of the student's Bachelor Degree. The "Dichiarazione di valore in loco" is the document attesting that the study qualification obtained in the student's country of residence is valid to study at Italian Universities/Academies.

For a complete list of Italian representative authorities worldwide please see:

www.esteri.it/MAE/EN/Ministero/LaReteDiplomatica/

For further information about MIUR regulations and procedures for international students please visit:

www.studiare-in-italia.it/studenti stranieri

The legalized and translated documents as well as the Declaration of Value will be issued directly to you. Please make sure you submit them to NABA International Admissions Office as soon as available, and anyway not later than the course beginning.

In fact, enrolment to NABA Master of Arts Degree / Academic Master will be confirmed only after having submitted the hardcopy of the Declaration of Value and legalized translations as well as the requested language certificate.

F. Language proficiency

NABA postgraduate programs are taught in Italian or English. Students are required to submit evidence of the knowledge of the language according to the chosen program. The language certificate shall be submitted within one month before the beginning of the Master program and should not be older than 2 years.

The requested level for Italian is an intermediate level (complete B1 - according to CEFR).

Please find here below the **English language certificates** accepted by NABA:

IELTS	5.0 Academic
Cambridge English: FIRST (FCE)	C or 154 (from January 2015)
Cambridge English: Preliminary (PET)	Distinction or 160 (from January 2015)
Cambridge English: Business Vantage / BEC V	C or 154 (from January 2015)
Cambridge English: Business Preliminary / BEC P	Distinction or 160 (from January 2015)
TOEFL paper	494 - 510
TOEFL computer	173 - 180
TOEFL internet	59 - 64
Trinity College Certificate	Integrated Skills in English (ISE level I - all 4 skills)
PTE Academic	36 - 42
TEEP	5
BULATS	40 - 59 (all 4 skills should be passed: <i>listening, reading, speaking, writing</i>)
TOEIC (provided that student passes all parts)	<i>Listening and reading: score 600; Speaking: score 140; Writing: score 140</i>

The following cases are exempt from the language testing:

- Mother tongue students
- English Speaking Countries (prior check with the admission office)
- English Speaking Degrees (prior check with the admission office)
- English Speaking Degree in non-mother tongue countries (prior check with the admission office)

G. Creative Advertising Application Tasks

To apply for a place in the Academic Master in Creative Advertising please complete the following set of tasks and submit them together with your application documents:

TASK 1

Find an ad that you really love and in 200 words tell us why you like it. In your discussion of the ad you must talk about:

- a) What you think the ad is saying about the product, service or idea that it is advertising.
- b) The type of person you think the ad is talking to.

TASK 2

Find an ad that you really hate, and again tell us in 200 words why you loathe it.

In your discussion of the ad you must talk about:

- a) What you think the ad is trying to say about the product, service or idea that it is advertising.
- b) The type of person you think the ad is trying to talk to.

H. Important Information

- Application dossiers will be taken into consideration only if complete and received within the established deadline.
- Programs will start only upon the attainment of a minimum number of enrolled students. In case the selected program will not start, NABA will inform students within one month prior to program beginning.
- The present application form shall be considered read and approved in all its parts by the signature on page 3.

GENERAL CONDITIONS

Tuition fees and payment conditions for:

TWO-YEAR MASTER OF ARTS DEGREE PROGRAMS SEPTEMBER 2018 INTAKE

The total fee for program's attendance is **€10.130** for EU and Swiss citizens and **€14.390** for non-EU citizens per each academic year (full fee, including pre-enrolment, tuition and academic contribution fees and regional tax), to be paid as follows:

EU AND SWISS CITIZENS - FIRST ACADEMIC YEAR

Payment	Deadline	Description
€1.860	within one month from the admission date	pre-enrolment fee
€140	within one month from the admission date	regional tax for academic studies
€4.065	by September 24 th , 2018	first instalment of tuition and academic contribution fees
€4.065	by January 7 th , 2019	second instalment of tuition and academic contribution fees

NON-EU CITIZENS - FIRST ACADEMIC YEAR

Payment	Deadline	Description
€1.860	within one month from the admission date	pre-enrolment fee
€140	within one month from the admission date	regional tax for academic studies
€12.390	by September 24 th , 2018	tuition and academic contribution fees

€ 520 Second Year Diploma Fee

The Second Year Diploma Fee is to be paid at the beginning of the 2nd academic year contextually to the registration to the program

Tuition fees and payment conditions for:

TWO-YEAR MASTER OF ARTS DEGREE PROGRAMS FEBRUARY 2019 INTAKE

EU AND SWISS CITIZENS - FIRST ACADEMIC YEAR

Payment	Deadline	Description
€1.860	within one month from the admission date	pre-enrolment fee
€140	within one month from the admission date	regional tax for academic studies
€4.065	by February 21 st , 2019	first instalment of tuition and academic contribution fees
€4.065	by May 31 st , 2019	second instalment of tuition and academic contribution fees

NON-EU CITIZENS - FIRST ACADEMIC YEAR

Payment	Deadline	Description
€1.860	within one month from the admission date	pre-enrolment fee
€140	within one month from the admission date	regional tax for academic studies
€12.390	by February 21 st , 2019	tuition and academic contribution fees

€ 520 Second Year Diploma Fee

The Second Year Diploma Fee is to be paid at the beginning of the 2nd academic year contextually to the registration to the program

Tuition fees and payment conditions for:
ONE-YEAR ACADEMIC MASTER PROGRAMS
SEPTEMBER 2018 INTAKE

The total fee for program's attendance is **€12.990** for EU and Swiss citizens and **€16.550** for non-EU citizens (full fee, including pre-enrolment, tuition and academic contribution fees and regional tax), to be paid as follows:

EU AND SWISS CITIZENS

Payment	Deadline	Description
€2.000	within one month from the admission date	pre-enrolment fee
€5.495	by September 24 th , 2018	first instalment of tuition and academic contribution fees
€5.495	by January 7 th , 2019	second instalment of tuition and academic contribution fees

NON-EU CITIZENS

Payment	Deadline	Description
€2.000	within one month from the admission date	pre-enrolment fee
€14.550	by September 24 th , 2018	tuition and academic contribution fees

€ 520 Diploma Fee

The Diploma Fee is to be paid by Students meeting the relevant entry requirements (see section E of the General Information) and interested in receiving an Academic Master title (60 ECTS). The fee shall be paid by the course beginning.

APPLICATION FEE

In order to apply and be considered for admission to the Master Programs, candidates shall pay an application fee of €100.

The fee can be settled:

1. Online by Credit Card. Please visit the website: <http://form.naba.it/iscrizione-online-online-application/>

2. By flywire

Naba has partnered with flywire in order to streamline the process of international payments. flywire allows you to pay securely from any country and any bank, generally in your home currency.

By making your payment with flywire you can

- Track your payments from start to finish
- Save on bank fees and exchange rates
- Contact their multilingual customer support team with any questions, day or night

To get started, visit www.flywire.com/pay/naba to begin the payment process.

3. By bank transfer:

Account holder: Nuova Accademia s.r.l., Via C. Darwin 20, 20143 Milano, Italy

Bank name and agency: Banco Popolare, Soc. Coop. Agenzia 10, MI - via Ariosto 1/A, 20145 Milano

SWIFTCODE: BAPPIT22 - IBAN CODE: IT28 L05034 01610 000000020020

Reason for payment: Please clearly specify name of student/program chosen

4. Credit cards (VISA, Mastercard) payments **directly at NABA** accounting office.

Please note that all bank, credit card and third party charges have to be covered by the applicant and that the application fee is not refundable for any reason.